

Upper Cumberland Air Show 2009

Saturday, September 19, 2009 *9 a.m. to 5 p.m.*
Upper Cumberland Regional Airport



Food Vendor Information

On September 19, 2009 the Upper Cumberland Air Show will bring food, fun, excitement and a spectacular air show to attendees from all over the Upper Cumberland region. If you would like to participate in the Upper Cumberland Air Show as a food vendor, please read the following guidelines carefully and complete the second page of this application and return by **Monday, August 3, 2009**.

- All food vendor applications are subject to approval by the Upper Cumberland Air Show planning committee. The Upper Cumberland Air Show planning committee has the right to deny an application if other applications have already been accepted for the sale of similar goods. The Upper Cumberland Regional Airport will have a designated area for food vendors.
- Food vendors must submit a list of items to be sold and the selling price of each item with the application.
- One half (1/2) of all fees due not later than **August 17, 2009**. Remaining balance is due by **September 10, 2009**. All checks will be made payable to **Upper Cumberland Regional Airport**.

General Information

- Each space measures 10' x 10'. There will be an **additional cost for spaces larger than 10'x10'**. All **assignments** will be made by Upper Cumberland Air Show staff. Food tickets will be purchased by attendees in \$1 increments. All prices must be set in \$1 increments. Prices ending in \$.50 will not be accepted. **No cash** will be exchanged between vendors and attendees.
- Vendors are required to give **10%** of all sales to the Upper Cumberland Regional Airport. Tickets will be cashed out after 5 p.m. the day of the show.
- Food vendors must provide all materials for the booth space, including tables, chairs, equipment, tents and signage. **Labor is not provided by Air Show staff for booth set up.**
- Limited electricity is available for food vendors. **Generators will not be provided.**
- Application deadline is **Monday, August 3, 2009**. If you wish to purchase a booth space after this date, a **\$20 late fee** must accompany the application.
- Acceptance/Rejection letters will be mailed by **August 10, 2009**. Confirmation packets will include space assignments, additional information and parking instructions **will be mailed the week of September 7, 2009**.
- No refunds will be made once an application is accepted for any reason. Rejected applications will receive a full refund.
- Food vendor must provide set up and clean up after the Air Show. All material used and available for distribution must be secured to prevent litter and damage to aircrafts.

Festival Schedule

Friday, September 18, 2009

Vendors may set up on Friday, September 18, 2009 from **2 p.m. to 7 p.m.** Absolutely no one will be allowed to set up prior to **2 p.m. or after 7 p.m.** Upper Cumberland Regional Airport assumes no responsibility for theft or damage.

Saturday, September 19, 2009

Vendors may also set up on Saturday, September 19, 2009, beginning at **6 a.m.** No one will be allowed to enter the airport prior to **6 a.m.** on Saturday. Set up must be complete by **7:30 a.m.** and all vehicles must be moved to the parking area by **8:00 a.m.** If you are late to park, you will not be allowed in the airport and there will be no refunds. Break down must not begin until **5 p.m.**

For additional information and/or to mail completed applications and payment contact:
 Cookeville-Putnam County Chamber of Commerce
 C/O Laura Canada
 1 W 1st Street, Cookeville, TN 38501
 (931) 526-2211
 www.uppercumberlandairshow.com

Upper Cumberland Air Show
 September 19, 2009
Food Vendor Application

Application must be received by: Monday, August 3, 2009
Make checks payable to: Upper Cumberland Regional Airport

Name of Vendor _____

Address _____

Contact Name and Phone Number _____

E-mail Address _____

Please provide a list of items to be sold and the selling price of each item:
 (use back or separate sheet if necessary) _____

How many people will you be able to accommodate? _____

Fees: Outside Vending Space (In addition to One 10x10 that is included)
 (granted as applications are received) (Vendor agrees to give 10% of all sales to the Upper Cumberland Regional Airport)

10' X 10' = \$50.00	Number Needed _____
10' X 10' = \$20.00 (non-profit)	Number Needed _____
110V outlets = \$10.00 each	Number Needed _____
110V outlets = \$5.00 each (non-profit)	Number Needed _____

Advance admission tickets = \$5.00 ea Number Needed _____
 (each vendor will receive 4 complimentary vendor passes)

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

I/we, the undersigned, for and in consideration of permission and space to participate in the Upper Cumberland Air Show on September 19, 2009, agree to indemnify, hold harmless, and defend the City of Sparta, Tennessee, its officials, representatives, agents, servants, and employees from and against any and all claims, actions, lawsuits, damages, judgments, liability and expense, including attorneys fees and litigation expenses, in whole or in part arising out of, connected with, or in any way associated with my/our activities preparing for the Upper Cumberland Regional Air Show or traveling to or from the Upper Cumberland Air Show.

I HAVE READ AND FULLY UNDERSTOOD THE ABOVE HOLD HARMLESS AND INDEMNIFICATION AGREEMENT.

Approved by:

 Vendor Signature

 Date

Fee: _____

 Upper Cumberland Regional Airport

 Date

Received: _____